

Record of Proceedings Minutes of Regular Meeting

**Board of Education
Regular Meeting**

**Monday
October 12, 2020**

The Field Local School District Board of Education held its Regular Meeting on Monday, October 12, 2020 in the Field High School Cafeteria, 2900 State Route 43, Mogadore, OH 44260 at 7:00 P.M.

**Pledge of Allegiance
Silent Meditation
Roll Call**

Steve Calcei-Yes, Julie Kline-Yes, Ethan Miller-Yes, Larry Stewart-Yes, Randy Porter-Yes

Member Kline moved, seconded by Member Stewart that the Field Local Board of Education approve the minutes from the September 14, 2020 regular meeting. 20-0058
Roll Call: Kline-Yes, Stewart-Yes, Calcei-Yes, Miller-Yes, Porter-Yes.
President declared the motion carried.

Member Calcei moved, seconded by Member Miller that the Field Local Board of Education adopt the following agenda for the October 12, 2020 regular meeting. 20-0059
Roll Call: Calcei-Yes, Miller-Yes, Kline-Yes, Stewart-Yes, Porter-Yes.
President declared the motion carried.

Student Representative Report

Superintendent's Report - Mr. Heflinger introduced Mrs. Sue Blake, Middle School Principal, to give a short presentation on Making Middle Grades Work. Mrs. Blake talked about the program and how it is tailored to teach young adolescents to prepare for success in further education. The grant comes with \$2,000.00 for professional development. /Mr. Heflinger continued with the district's COVID issues. To date the district has had only one student case in September. However, from a staff standpoint, the district has had one at the High School and three at Suffield. As a result, the people that were exposed were required to be quarantined. We had nine teachers and one principal at Suffield. Having to get substitutes for all of those positions was too much. We did close Suffield to in person learning for two weeks that will allow everyone to get through their quarantine time. The building has been deep cleaned. Suffield will be up and running with remote learning tomorrow. Chromebooks and food will be provided during this time. Everyone has come together to make it work. Mr. Heflinger cautioned that it will happen again. We will get through it and continue to provide a good education.

Mr. Stewart thanked everyone in the district for doing a great job under the current circumstances.

Legislative Liaison Report

Recognition of Visitors – David Rufener – Youth Football & cheer
Christopher M Miller – Field youth football
Mike Smetts – Youth Cheer/ball

Public participation is encouraged during this portion of the Field Local business meeting. If you have questions, suggestions, or concerns, your first contact should be with the teacher or principal at the school building level. If you are not satisfied with the response you may contact the superintendent. By following this procedure, you will generally receive a prompt, informed response. The Board of Education recognizes the value of public comment on educational issues and the importance of allowing citizens to present helpful suggestions for the school district. Public participation at board meetings is governed by the following guidelines:

Public comment is permitted during the recognition of visitor's portion of the meeting and will not exceed thirty minutes total. Attendees must register their intention to participate in the public portion of the meeting upon their arrival at the meeting. Speakers must be recognized by the presiding officer and preface their comments by stating their name, address, and group affiliation, if appropriate. Each speaker is limited to three minutes and may not speak twice on the same subject until all have spoken. Persons desiring more time should follow the procedure of the board to be placed on the regular agenda. All statements shall be directed to the presiding officer; no person may address or question Board members individually.

(R.C.3313.20 Board Policy | Chapter 1 - Board of Education | Policy 1.16 | Adopted August 10, 2015)

SUPERINTENDENT CONSENT AGENDA

Member Calcei moved, seconded by Member Stewart that the Field Local Board of Education approve the Superintendent consent agenda items as presented. **20-0060**

Mr. Heflinger thanked OAPSE for working with the district to bring temporary positions in during this time.

Mr. Heflinger also wanted to point out Mrs. Bonnie Schuck's upcoming retirement. She is a great counselor and a great person. She will be greatly missed.

*Roll Call: Calcei-Yes, Stewart-Yes, Kline-Yes, Miller-Yes, Porter-Yes.
President declared the motion carried.*

Superintendent Items

- **Employment** – The Superintendent recommends that the Field Local Board of Education employ the following pending proper paperwork:

- **Certified Employees**

1. Elizabeth Williams, Intervention Specialist at Brimfield Elementary effective September 16, 2020. Rate of pay per Negotiated Agreement.

BA Step 0

2. Heather Kostensky, Title I Teacher at Suffield Elementary effective September 28, 2020. Rate of pay per Negotiated Agreement.

B+15 Step 1

3. Home Instructors for the 2020-2021 school year:

Elise Gall

4. Covid Intervention Hours (paid at hourly rate).

Pamela Mudrak-School Psychologist
Melanie Crookston-Speech and Language Pathologist

- **Classified Employees**

1. Taylor Spates, Secretary at the Middle School, 5.5 hours per day, 211 days per year effective September 16, 2020 for the remaining 192 days of the 2020-2021 school year. Rate of pay per Negotiated Agreement. *(Temporary Position for 2020-2021)*.
2. Megan Walker, Paraprofessional at Suffield Elementary, 5.5 hours per day, 185 days per year effective September 21, 2020 for the remaining 177 days of the 2020-2021 school year. Rate of pay per Negotiated Agreement.
3. Linda Moles, Paraprofessional at Middle School, 5.5 hours per day, 185 days per year effective September 21, 2020 for the remaining 177 days of the 2020-2021 school year. Rate of pay per Negotiated Agreement. *(Temporary Position for 2020-2021)*.
4. Molly Longfellow, Paraprofessional at Brimfield Elementary, 5.5 hours per day, 185 days per year effective September 17, 2020 for the remaining 179 days of the 2020-2021 school year. Rate of pay per Negotiated Agreement. *(Temporary Position for 2020-2021)*.
5. Angie Schumacher, Paraprofessional at Suffield Elementary, 5.5 hours per day, 185 days per year effective September 25, 2020 for the remaining 173 days of the 2020-2021 school year. Rate of pay per Negotiated Agreement. *(Temporary Position for 2020-2021)*.
6. Heather Spaeth, Paraprofessional at Brimfield Elementary, 5.5 hours per day, 185 days per year effective September 29, 2020 for the remaining 171 days of the 2020-2021 school year. Rate of pay per Negotiated Agreement. *(Temporary Position for 2020-2021)*.
7. John Bell, 8 hour Asst. Custodian at the High School, 8 hours per day, 259 days per year effective September 28, 2020 for the remaining 219 days of the 2020-2021 school year. Rate of pay per Negotiated Agreement. *(Temporary Position for 2020-2021 school year)*.
8. Melanie Groves, 5.5 hour Asst. Custodian at Middle School, 5.5 hours per day, 259 days per year effective September 28, 2020 for the remaining 219 days of the 2020-2021 school year. Rate of pay per Negotiated Agreement.

9. Emily Collins, Paraprofessional at High School, 5.5 hours per day, 185 days per year effective October 7, 2020 for the remaining 165 days of the 2020-2021 school year. Rate of pay per Negotiated Agreement. *(Temporary Position for 2020-2021 school year).*
10. Cheyenne Brown, Paraprofessional at Suffield Elementary, 5.5 hours per day, 185 days per year effective October 1, 2020 for the remaining 169 days of the 2020-2021 school year. Rate of pay per Negotiated Agreement. *(Temporary Position for 2020-2021 school year).*
11. Judy Medley, Paraprofessional at Suffield Elementary, 5.5 hours per day, 185 days per year effective September 30, 2020 for the remaining 170 days of the 2020-2021 school year. Rate of pay per Negotiated Agreement. *(Temporary Position for 2020-2021 school year).*
12. Faith Tomayko, Paraprofessional at Brimfield Elementary, 5.5 hours per day, 185 days per year effective September 29, 2020 for the remaining 171 days of the 2020-2021 school year. Rate of pay per Negotiated Agreement. *(Temporary Position for 2020-2021 school year).*
13. Lori Carr, Paraprofessional at High School, 5.5 hours per day, 185 days per year effective September 29, 2020 for the remaining 171 days of the 2020-2021 school year. Rate of pay per Negotiated Agreement.
14. Peyton Coy, 5.5 Hour Asst. Custodian at the High School effective October 19, 2020 for the remaining 204 days of the 2020-2021 school year. Rate of pay per Negotiated Agreement.

- **Classified Substitute Employees for the 2020-2021 school year**

Julie Phillip	Joseph Long	Lori Carr
Sandra Baker	Melanie Groves	Cheyenne Brown

- **Supplemental Contract(s)** – The Superintendent recommends that the Field Local Board of Education employ the following for the 2020-2021 school year.

- Certified Academic**

1. Bonnie Schuck, High School Student Council Advisor-\$1,457.00
7 years experience, 2 year contract

- Certified Athletic**

2. Ashley Mack, 8th Grade Girls Basketball Coach-\$2,185.00
1 year experience, 1 year contract

*****The positions below have been posted and offered to those employees of the district who have a certificate of a type described in Section 3319.22 of the Ohio Revised Code and no such employee qualified to fill the position has accepted. The position has been advertised as available to any individual with such a certificate who is qualified to fill the position and is not employed by the board, and no such person has applied for and has accepted the position. *****

Classified Athletic

1. Derek Widuck, Head Varsity Boys Basketball Coach-\$6,010.00
0 years experience, 1 year contract
 2. Brian Batley, Head Varsity Girls Basketball Coach-\$6,010.00
0 years experience, 1 year contract
 3. Daniel Hickie, JV/Asst. Boys Basketball Coach-\$4,007.00
0 years experience, 1 year contract
 4. Derek Horning, Freshman/Asst. Boys Basketball Coach-\$3,278.00
0 years experience, 1 year contract
 5. Emily Johnson, JV/Asst. Girls Basketball Coach-\$4,007.00
0 years experience, 1 year contract
 6. Rich Grimes, Freshman/Asst. Girls Basketball Coach-\$3,278.00
0 years experience, 1 year contract
 7. Maria Siedler, 7th Grade Girls Basketball Coach-\$2,185.00
1 year experience, 1 year contract
 8. Tim Fox Jr., Middle School Wrestling Coach-\$3,671.00
6 years experience, 1 year contract
- **Resignations**– The Superintendent recommends that the Field Local Board of Education accept the resignations of the following:
 1. Michael Reichart, 5.5 Hour Asst. Custodian at High School effective September 22, 2020.
 2. Melissa Jarvis, 4.5 Hour Cook/Cashier at Brimfield effective October 9, 2020.
 3. Bonnie Schuck, Guidance Counselor at High School effective July 1, 2021.
 4. Bonnie Schuck, Middle School Student Council Advisor-supplemental contract effective immediately.
 - **Resignations/Transfers** – The Superintendent recommends that the Field Local Board of Education accept the resignation/transfer of the following:
 1. Amanda Walker, Intervention Specialist at Brimfield Elementary will transfer to Middle School effective September 16, 2020.
 - **Volunteers**– The Superintendent recommends that the Field Local Board of Education approve the following volunteers for the 2020-2021 school year.
 1. Alexander Blake, Boys Basketball.
 2. Ed Shutty, Wrestling
 3. Jacob Lawhorn, Wrestling
 - **Leave of Absence** – The Superintendent recommends that the Field Board of Education approve a medical leave of absence for Kim Heflin, Speech/Language Pathologist at Brimfield Elementary, for the 2020-2021 school year effective September 10, 2020. FMLA leave will run concurrent with sick leave. Any remaining sick leave days will be unpaid.

- **Leave of Absence** – The Superintendent recommends that the Field Board of Education approve a parental leave of absence for Elise Gall effective date is December 8, 2020 (anticipated). Anticipated date of return will be March 16, 2021. FMLA leave will run concurrent with sick leave.
- **District Re-opening Plan** – The Superintendent recommends that the Field Local Board of Education approve the revision to the District Re-opening Plan for COVID-19.
- **Inventory** – The Treasurer recommends that the Field Local Board of Education approve disposal of miscellaneous surplus items.
- **Bus Routes** – The Superintendent recommends that the Field Local Board of Education approve the bus routes for the 2020-2021 school year.
- **Drive-up Service Safety Plan**–The Superintendent recommends that the Field Local Board of Education approve the Non-Congregate Feeding During School Closures Drive-up Service Safety Plan (Exhibit S-1).
- **Operations/Vendor Contracts** – The Superintendent recommends that the Field Local Board of Education enter into a vendor contract with the following:
 1. Title I Memorandum of Understanding for Kent City Schools and Waterloo Local School District for FY2020 (Exhibit S-2).
 2. Kristine Baker, Webmaster Contract Services including but not limited to website design, repairing, downloading documents, etc. Duration of contract: November 1 2020 through October 31, 2021-\$4,999.00 (Exhibit S-3).
 3. Akron Children's Hospital, amendment of School Health Services Agreement for 2020-2021 school year (Exhibit S-4).

Informational Items - Superintendent

1. The following degree changes will be effective for the 2020-2021 school year:

Merideth Lawrence	M	to	M+15
Katherine Dasho	M	to	M+15
Wendy Hackim	B+15	to	B+30

2. Correction to hours for Lauren Glass, Brimfield (5.5 hour to 8 hour temporary custodian).
3. Correction to hiring effective date of Candice Monteith, Special Services Secretary (September 15, 2020).

TREASURER CONSENT AGENDA

Member Miller moved, seconded by Member Kline that the Field Local Board of

20-0061

Education approve the Treasurer consent agenda items as presented.
Roll Call: Miller-Yes, Kline-Yes, Calcei-Yes, Stewart-Yes, Porter-Yes.
President declared the motion carried

Treasurer Items

- **Fiscal – The Treasurer recommends that the Field Local Board of Education approve the following:**
 1. Financial reports for the period ending August 31, 2020.
 2. Approve the addition to also allocate interest earnings to the following fund:

(007) Special Trust (Robert & Mary Ann Honeychuck)
 3. Purpose and Goals Statement for the 2020-2021 school year as presented-High School (**Exhibit T-1**).
 4. Petty cash account for the 2020-2021 school year as follows:
Suffield Elementary \$100.00

Executive Session

Member Calcei moved, seconded by Member Stewart that the Field Local Board of Education adjourn into executive session at 7:31 for the purpose of: 20-0062
Roll Call: Calcei-Yes, Stewart-Yes, Kline-Yes, Miller-Yes, Porter-Yes.
President declared the motion carried.

Employment of public employee(s) or official(s)


Member Calcei moved, seconded by Member Kline that the Field Local Board of Education return to the October 12, 2020 regular meeting at 7:47 P.M. 20-0063
Roll Call: Calcei-Yes, Kline-Yes, Miller-Yes, Stewart-Yes, Porter-Yes.
President declared the motion carried.

There being no further business to come before the Field Local Board of Education 20-0064
Member Miller moved, seconded by Member Stewart to adjourn the October 12, 2020 regular meeting.
Roll Call: Miller-Yes, Stewart-Yes, Calcei-Yes, Kline-Yes, Porter-Yes.
President declared the motion carried.

The meeting was adjourned at 7:48 P.M.



Randy Porter, President



Attest: Todd Carpenter, Treasurer



FIELD LOCAL SCHOOL DISTRICT

Exhibit S-1

October 12, 2020

David O. Heflinger
Superintendent

Todd B. Carpenter
Treasurer

Non - Congregate Feeding During School Closures

Drive-up Service Safety Plan

Superintendent's Office
2900 State Route 43
Mogadore, Ohio 44260
330-673-2659

Treasurer's Office
2900 State Route 43
Mogadore, Ohio 44260
330-673-2676

Field High School
2900 State Route 43
Mogadore, Ohio 44260
330-673-9591

Field Middle School
1379 Saxe Road
Mogadore, Ohio 44260
330-673-4176

Brimfield Elementary
4170 State Route 43
Kent, Ohio 44240
330-673-8581

Suffield Elementary
1128 Waterloo Road
Mogadore, Ohio 44260
330-552-5252

Special Services
2900 State Route 43
Mogadore, Ohio 44260
330-673-2659

Purpose: To prevent foodborne illness by ensuring that all foods are handled correctly and held at the appropriate temperature until time to pack for service. After packing to ensure that food is placed into appropriate equipment for holding until either served or delivered. During interaction with others, to ensure social distancing protocols and related hygiene standards are maintained to prevent person to person COVID-19 or other communicable diseases.

Scope: This procedure will present the "DRIVE-UP" scenario. These procedures apply to food service employees who prepare or serve food and to any non-food service staff who may either be serving.

Qualifying Students:

To help social distance for those students taking in classroom studies. Field Local Schools will provide for any remote learning student prepared meals. Field Local Schools will serve breakfast and lunch for five days. The amount of days can be adjusted for holidays and other off school time. To make it easier for our parents and students we will have one distribution center. The Brimfield Elementary, Suffield Elementary, Field Junior High and the High School may receive their meals at the High School Complex. The distribution will take place on Thursday afternoons from 5:00pm to 6:00pm at the High School Complex Central Elementary School.

Instructions:



FIELD LOCAL SCHOOL DISTRICT

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All employees in school food service must:

1. Train nutrition service employees on using the procedures in this SOP.
2. Follow ODE State requirements.
3. Follow all hand washing and personal hygiene standard procedures.
4. Use gloves for handling all ready-to-eat foods.
5. Prepare and store all foods according to standard operating procedures for holding hot or cold foods.

Note: The above instructions are ALL critical control points in keeping food safe during preparation and holding of foods. However, during any type of infectious disease outbreak proper personal hygiene and using gloves becomes even more important. The use of the food service is here to demonstrate to the customer that you are taking utmost care for their health and safety.

Record Keeping: Food service staff will record times and temperatures of hot food when removed from the oven and times of cold foods removed from refrigeration on the production record. The food service staff will record internal temperatures of cooler and freezers on the production records. The food service staff shall confirm production sheet numbers, the actual clicker tally and left-over product are balanced. These records shall be kept for a minimum of three years.

Before serving the meals at the designated drive-up location:

1. Be sure that all service equipment has been cleaned and sanitized.



FIELD LOCAL SCHOOL DISTRICT

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2. Before handling service containers and utensils, wash hands thoroughly and use food service gloves.
3. Ensure proper holding temperatures.
4. Transport food safely to drive-up location.
5. Label food as needed "eat by time" and/or "discard time".

At the drive-up location:

1. Bring out only the number of meals needed to meet the anticipated count. Stagger the meals from cooler, freezer or warmer as needed.
2. Use Social distance between workers and participants as able.
3. Use cones signs to address food pick-up area.
4. Use food service gloves and wear throughout the serving time. Change gloves as needed touching dirty surfaces, touch someone else's bare hand.
5. Wipe down serving area as much as possible with sanitizing solution.
6. Be diligent to accurately count or "click" each meal served.

At the end of Service:

1. Take all food service equipment back to kitchen.
2. Discard all food that has been out of the cooler for more than two hours and not been held on ice.
3. Wash, rinse and sanitize everything used with the proper cleaning supplies.
4. Make sure all food products are dated and accounted for.



FIELD LOCAL SCHOOL DISTRICT

David O. Heflinger
Superintendent

Todd B. Carpenter
Treasurer

Instructions:

The Cafeteria Manager will:

1. Observe all food service employees to ensure they are following standard operating procedures as outlined.
2. Ensure the staff is properly trained and complete the required reimbursement forms and paperwork.
3. Follow-up any areas as needed.

Monitoring:

1. Use a clean, sanitized and properly calibrated thermometer to ensure all food is prepared and held at correct temperatures before served.
2. Routinely check all holding equipment temperatures to ensure food is being held correctly before service.
3. Monitor and log times and temperatures where applicable.
4. Take corrective action, as necessary.
5. Follow-up as needed.
6. File all logs, records and production sheets for the three-year period.

Corrective action:

1. Retrain any food service employee found not following the procedures in this SOP.
2. Discard any food found to be in the temperature danger zone for more than one hour.

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FIELD LOCAL SCHOOL DISTRICT

David O. Heflinger
Superintendent

Todd B. Carpenter
Treasurer

Verification and Record keeping:

Follow-up during the day and the end of the day to ensure that all cooking, holding and serving logs are completed properly. Check all reimbursable meal paperwork for completion.

Questions and Concerns:

Please direct any questions or concerns to Tim Fox Director of Operations

Tim.fox@fieldlocalschools.org or 330-673-2659 ext. 5001

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Title I Memorandum of Understanding – FY2021 Kent City Schools District

Title I allocations are made to public school districts based on the number of low-income and academically eligible children residing in a particular district. Since district residents may be attending nonpublic schools located within another public school district's boundaries, funds determined on a per pupil basis can be allocated from one district to another. The following terms are agreed upon by the undersigned:

For the 2020-2021 school year, the Field Local School District agrees to allocate funds from its Title I allocation in the amount of \$1184.73 to the Kent City School District. As reported by St. Patrick School on the Ohio Department of Education NPDS application, this amount reflects the number of Economically Disadvantaged students identified and reported as Academically Eligible who reside in a Title I served Kent City School.

The Kent City School District agrees:

- to serve academically eligible students residing in the Field Local School District up to the FY21 entitlement.
- to identify eligible students, who attend St. Patrick School, for tutoring service based on multiple, educationally related, objective criteria to determine student eligibility for Title I service.
- to maintain a separate list of the eligible Field Local School District students, ranked in order of need, from which the agreed upon number of students will be served, to progress monitor students participating in the Title I tutoring program and include students being served in all required district, state and/or federal Title 1 reports for the 2020-2021 school year.
- to invoice, up to the Title I services allocation amount, the Field Local School District, for Title I tutoring services provided by Kent City School District at St. Patrick School.
- to submit copies of the Title I student participation/progress reports in a timely manner to the Field Local School District.
- The Kent City School District agrees to include the students being served from the Field Local School District in all required district, state and/or federal Title I reports for the 2020-2021 school year.
- If there are no residents of the Field Local School District attending St. Patrick School who qualify for Title I services, this agreement is null and void.

_____, Treasurer

Date: _____

Butany Hudson, Director

Date: _____

_____, President

Date: _____

_____, Treasurer

Date: _____

Debbie Krutz

Treasurer, Kent City School District

Waterloo Local Schools and Field Local Schools
Title I Non-Public Program Agreement
Pooling ESEA 1117(b)(1)(J)
2020-2021 School Year

In compliance with the purpose of the Title I Non-Public School Program, Waterloo Local Schools & Field Local Schools agree that:

Waterloo Local Schools will provide properly licensed educators to implement the Title I program serving Field Local School District students attending non-public schools within the Waterloo Local School District boundary. The amount of funding to support the Title I program will be calculated from the Ohio Department of Education's CCIP per pupil amount based on economic eligibility as reported by the non-public schools to Field Local Schools. The number of eligible pupils times the per pupil allocation for each participating nonpublic school will be used to calculate the total amount due to Waterloo Local Schools from Field Local School District.

Tutors will use a multi-criteria selection tool, which includes a standardized assessment to rank students based on academic performance and use this list to prioritize services for the most in need. Tutors will provide instruction based on the state academic standards. Non-public schools will administer a standardized post-test to evaluate students' growth and the effectiveness of the Title I non-public tutoring program. Copies of the student progress reports, and the overall program evaluation will be shared in a timely manner with Waterloo Local Schools, participating pooling school districts, and State and Federal Program Office.

Field Local Schools will make payment to Waterloo Local Schools provided Waterloo Local Schools has complied with the requirements listed below and provided the Field Local Schools with proper documentation.

For the 2020-2021 school year, the Field Local Schools agree to transfer funds from its Title I allocation to Waterloo Local Schools for services in the amount of:

\$17,770.99

Waterloo Local Schools will provide the Field Local School District with school-parent compacts for the Title I students, evidence of parent involvement activities, trainings, materials, progress reports for Title I students, and eligibility criteria.

Eligible students from the Field Local School District will be identified for service by the selection procedures designed by Waterloo Local Schools.

A separate list will be maintained of eligible Field Local School students, ranked in order.

Waterloo Local Schools and the Field Local Schools agree after consultation to pool Title I funds across participating pooling districts. Based on uniform criteria of educational need, the lowest-achieving eligible private school children who attend St. Joseph School regardless of whether they reside in Field Local and without regard to how much funds children from low-income families within their private school generate towards the pool. Eligible low-achieving children may receive Title I services even if their school has few or no children from low-income families who generate Title I funds.

Waterloo Local agrees to include the students being served from the Field Local in all required district, state and/or Federal Title I reports for the 2020-2021 school year.

Exhibit S-3
October 12, 2020

Kristine Baker
1154 Glenview Dr.
Mogadore, OH 44260
330-310-4072

Webmaster Contract:

Duration: November 1, 2020-October 31, 2021

Description: Maintain the Field Local Schools web page to create a consistent design and a more user friendly site. Repair website issues such as broken links, incorrect formatting for downloadable documents, delete unused pages, etc. Maintain the website by uploading news articles, updating the district calendar, updating information such as the Treasurer's yearly report link, Annual Notifications, lunch menus, etc. Advise staff on needed corrections to department pages such as Athletics, Guidance, Special Services, etc. Oversee the mobile app and increase communication with the stakeholders by deploying more methods information delivery (RSS feeds, etc.)

The progress and roles will be reviewed quarterly. Reports will be sent to the curriculum director.

Payment: \$4,999 for the duration of the contract


Kristine Baker

Superintendent



Exhibit S-4
October 12, 2020

September 14, 2020

Meghan Longfellow
Special Services Director
Field Local Schools
2900 Door #5 State Rt 43
Mogadore, OH 44260

RE: Amendment of School Health Services Agreement

Ms. Longfellow:

We have agreed to amend the above mentioned Agreement to:

Total cost of contract prior to amendment			\$132,018.54
Addition of 1 hour District RN	177 days	\$51.63	\$9,138.51
Addition of 30 minutes Middle School/Medical Assistant coverage	177 days	\$20.34 /hour	\$1,800.09
Addition of 1 hour Brimfield Elementary/Medical Assistant coverage	177 days	\$20.34	\$3,600.18
Addition of 45 minutes Suffield Elementary/Medical Assistant coverage	177 days	\$20.34 /hour	\$2,700.14
Total cost of the contract effective September 14, 2020			\$149,257.46

Except as amended by this letter, the terms of the Agreement will remain in full force and effect. In the event of a conflict between this letter and the Agreement, the terms of this letter will prevail.

Thank you for your continued support and partnership with Akron Children's School Health Services. If after your review you have questions please contact me at 330-543-4298.

Respectfully,

Michele Wilmoth
Director of School Health Services

Accepted and Agreed to
This 14 day of September, 2020

Children's Hospital Medical Center of Akron

By: *Lisa Aurilio*
Lisa Aurilio, MSN, MBA, RN, NEA-BC
Title: Chief Operating Officer
Date: 9/30/2020

Field Local School district

By: _____
Name

Title: _____
Date: _____

FIELD LOCAL SCHOOL DISTRICT
ACTIVITY ACCOUNT PURPOSE & BUDGET STATEMENT
SCHOOL YEAR 2020-21Exhibit T-1
October 12, 2020

DIRECTIONS: This form must be filed with the Treasurer's Office on or before Wed., Oct 7, 2020. The receipts and expenditure estimates may be revised as plans change. If you submit a revised form, print **REVISION** on the top. You may not make school commitments for fund raisers or expenditures unless they are included on this form.

Activity Group Name H.S. Student Fees School Building High School
Purpose of Organization To buy supplies and workbooks for that subject

PLANNED FUND RAISERS/INCOME

Description	Estimated Revenue
a. <u>ART</u>	\$ <u>11,150.00</u>
b. <u>TECH</u>	\$ <u>1500.00</u>
c. <u>ENGLISH</u>	\$ <u>5828.00</u>
d. <u>FOREIGN LANGUAGE</u>	\$ <u>8230.00</u>
e. <u>SCIENCE</u>	\$ <u>12,025.00</u>
f. _____	\$ _____
g. _____	\$ _____
h. _____	\$ _____
i. _____	\$ _____
Total Revenue	\$ <u>38,733.00</u>
Beginning Balance (July 1)	\$ <u>0</u>
Total Revenue + Beginning Balance	\$ <u>38,733.00</u>

PLANNED EXPENDITURES

Description	Estimated Expenses
a. <u>ART</u>	\$ <u>11,150.00</u>
b. <u>TECH</u>	\$ <u>1500.00</u>
c. <u>ENGLISH</u>	\$ <u>5828.00</u>
d. <u>FOREIGN LANGUAGE</u>	\$ <u>8230.00</u>
e. <u>SCIENCE</u>	\$ <u>12,025.00</u>
f. _____	\$ _____
g. _____	\$ _____
h. _____	\$ _____
i. _____	\$ _____
j. _____	\$ _____
k. _____	\$ _____
l. _____	\$ _____
Total Estimated Expenditures	\$ <u>38,733.00</u>
Anticipated End-of-Year Balance	\$ <u>0</u>

Advisor _____
Principal W. R. G. [Signature]
Superintendent _____
Treasurer _____

Date _____
Date 07 OCT 2020
Date _____
Date _____

**FIELD LOCAL SCHOOL DISTRICT
ACTIVITY ACCOUNT PURPOSE & BUDGET STATEMENT
SCHOOL YEAR 2020-21**

DIRECTIONS: This form must be filed with the Treasurer's Office on or before Wed., Oct 7, 2020. The receipts and expenditure estimates may be revised as plans change. If you submit a revised form, print **REVISION** on the top. You may not make school commitments for fund raisers or expenditures unless they are included on this form.

Activity Group Name High School Principal School Building High School

Purpose of Organization Provide service to the high school. To reward student/faculty performance and moral. Memberships and fees for organizations that will enhance the school.

PLANNED FUND RAISERS/INCOME

Description	Estimated Revenue
a. <u>Lifetouch</u>	\$ <u>1500⁰⁰</u>
b. <u>Vending machines</u>	\$ <u>1000⁰⁰</u>
c. <u>Sales</u>	\$ <u>500⁰⁰</u>
d. _____	\$ _____
e. _____	\$ _____
f. _____	\$ _____
g. _____	\$ _____
h. _____	\$ _____
i. _____	\$ _____
Total Revenue	\$ <u>3000⁰⁰</u>
Beginning Balance (July 1)	\$ <u>1857.21</u>
Total Revenue + Beginning Balance	\$ <u>4857.21</u>

PLANNED EXPENDITURES

Description	Estimated Expenses
a. <u>Quiz Bowl</u>	\$ <u>250⁰⁰</u>
b. <u>NHS Membership</u>	\$ <u>385⁰⁰</u>
c. <u>Womanhard Award</u>	\$ <u>250⁰⁰</u>
d. <u>History Day Contest</u>	\$ <u>100⁰⁰</u>
e. _____	\$ _____
f. _____	\$ _____
g. _____	\$ _____
h. _____	\$ _____
i. _____	\$ _____
j. _____	\$ _____
k. _____	\$ _____
l. _____	\$ _____
Total Estimated Expenditures	\$ <u>985⁰⁰</u>
Anticipated End-of-Year Balance	\$ <u>3872.21</u>

Advisor _____
Principal W. R. G. G. G. G.
Superintendent _____
Treasurer _____

Date _____
Date 07 OCT 2020
Date _____
Date _____

**FIELD LOCAL SCHOOL DISTRICT
ACTIVITY ACCOUNT PURPOSE & BUDGET STATEMENT
SCHOOL YEAR 2020-21**

DIRECTIONS: This form must be filed with the Treasurer's Office on or before Wed., Oct 7, 2020. The receipts and expenditure estimates may be revised as plans change. If you submit a revised form, print **REVISION** on the top. You may not make school commitments for fund raisers or expenditures unless they are included on this form.

Activity Group Name Drama Club School Building High School
Purpose of Organization Artistic expression & successful
performances as a team

PLANNED FUND RAISERS/INCOME

Description	Estimated Revenue
a. <u>Fall & Spring ticket sales</u>	\$ <u>4,500</u>
b. <u>advertising</u>	\$ <u>300</u>
c. <u>concessions, sales including</u>	\$ <u>1,000</u>
d. <u>sale of donated goods, flowers,</u>	
e. <u>donations received</u>	
f. <u>costume fundraiser</u>	\$ <u>400</u>
g.	
h.	
i.	
Total Revenue	\$ <u>6,200</u>
Beginning Balance (July 1)	\$ <u>7,524.50</u>
Total Revenue + Beginning Balance	\$ <u>13,724.50</u>

PLANNED EXPENDITURES

Description	Estimated Expenses
a. <u>cash advances</u>	\$ <u>1,500</u>
b. <u>sound equipment</u>	\$ <u>1,200</u>
c. <u>royalties/scripts</u>	\$ <u>2,500</u>
d. <u>lighting needs</u>	\$ <u>1,000</u>
e. <u>costume rental</u>	\$ <u>1,500</u>
f. <u>musical accompaniment</u>	\$ <u>500</u>
g.	
h.	
i.	
j.	
k.	
l.	
Total Estimated Expenditures	\$ <u>8,200</u>
Anticipated End-of-Year Balance	\$ <u>5,224.50</u>

Advisor Arwen E. Smith
Principal W. K. [Signature]
Superintendent [Signature]
Treasurer [Signature]

Date 10/6/2020
Date 8 OCT 20
Date _____
Date _____

**FIELD LOCAL SCHOOL DISTRICT
ACTIVITY ACCOUNT PURPOSE & BUDGET STATEMENT
SCHOOL YEAR 2020-21**

DIRECTIONS: This form must be filed with the Treasurer's Office on or before Wed., Oct 7, 2020. The receipts and expenditure estimates may be revised as plans change. If you submit a revised form, print **REVISION** on the top. You may not make school commitments for fund raisers or expenditures unless they are included on this form.

Activity Group Name French Club School Building High School

Purpose of Organization To promote the study of French language and culture and to reinforce and enhance learning that takes place in class.

PLANNED FUND RAISERS/INCOME - No planned fund raisers this year

Description	Estimated Revenue
a. _____	\$ _____
b. _____	\$ _____
c. _____	\$ _____
d. _____	\$ _____
e. _____	\$ _____
f. _____	\$ _____
g. _____	\$ _____
h. _____	\$ _____
i. _____	\$ _____
Total Revenue	\$ _____
Beginning Balance (July 1)	\$ _____
Total Revenue + Beginning Balance	\$ <u>277.78</u>

PLANNED EXPENDITURES

Description	Estimated Expenses
a. <u>French Club T-Shirts</u>	\$ _____
b. _____	\$ _____
c. _____	\$ _____
d. _____	\$ _____
e. _____	\$ _____
f. _____	\$ _____
g. _____	\$ _____
h. _____	\$ _____
i. _____	\$ _____
j. _____	\$ _____
k. _____	\$ _____
l. _____	\$ _____
Total Estimated Expenditures	\$ <u>277.78</u>
Anticipated End-of-Year Balance	\$ _____

Advisor [Signature]
Principal [Signature]
Superintendent [Signature]
Treasurer [Signature]

Date 10/6/20
Date 06 OCT 2020
Date _____
Date _____

**FIELD LOCAL SCHOOL DISTRICT
ACTIVITY ACCOUNT PURPOSE & BUDGET STATEMENT
SCHOOL YEAR 2020-21**

DIRECTIONS: This form must be filed with the Treasurer's Office on or before Wed., Oct 7, 2020. The receipts and expenditure estimates may be revised as plans change. If you submit a revised form, print REVISION on the top. You may not make school commitments for fund raisers or expenditures unless they are included on this form.

Activity Group Name High School SC School Building High School

Purpose of Organization participate in community activities, provide activities for the student body

PLANNED FUND RAISERS/INCOME

Description	Estimated Revenue
a. <u>None</u>	\$ _____
b. _____	\$ _____
c. _____	\$ _____
d. _____	\$ _____
e. _____	\$ _____
f. _____	\$ _____
g. _____	\$ _____
h. _____	\$ _____
i. _____	\$ _____
Total Revenue	\$ _____
Beginning Balance (July 1)	\$ <u>21,868.86</u>
Total Revenue + Beginning Balance	\$ _____

PLANNED EXPENDITURES

Description	Estimated Expenses
a. <u>Homecoming</u>	\$ <u>300.00</u>
b. _____	\$ _____
c. _____	\$ _____
d. _____	\$ _____
e. _____	\$ _____
f. _____	\$ _____
g. _____	\$ _____
h. _____	\$ _____
i. _____	\$ _____
j. _____	\$ _____
k. _____	\$ _____
l. _____	\$ _____
Total Estimated Expenditures	\$ _____
Anticipated End-of-Year Balance	\$ <u>21,568.86</u>

Advisor B. Schuck
Principal W. K. [Signature]
Superintendent [Signature]
Treasurer [Signature]

Date _____
Date 07 OCT 20
Date _____
Date _____

**FIELD LOCAL SCHOOL DISTRICT
ACTIVITY ACCOUNT PURPOSE & BUDGET STATEMENT
SCHOOL YEAR 2020-21**

DIRECTIONS: This form must be filed with the Treasurer's Office on or before Wed., Oct 7, 2020. The receipts and expenditure estimates may be revised as plans change. If you submit a revised form, print **REVISION** on the top. You may not make school commitments for fund raisers or expenditures unless they are included on this form.

Activity Group Name National Honor Society School Building FHS

Purpose of Organization Membership in National Honor Society encourages all students to maintain high moral & scholastic standards by honoring them with membership in the NHS and by providing positive role models to underclassmen.

PLANNED FUND RAISERS/INCOME

Description	Estimated Revenue
a. <u>Donations</u>	\$ <u>2,500.-</u>
b. <u>Fundraisers</u>	\$ <u>2,500.-</u>
c. <u>Stoles</u>	\$ <u>1,500.-</u>
d. _____	\$ _____
e. _____	\$ _____
f. _____	\$ _____
g. _____	\$ _____
h. _____	\$ _____
i. _____	\$ _____

Total Revenue
Beginning Balance (July 1)
Total Revenue + Beginning Balance

\$ 5,500
\$ 476.93 ← My balance records.
\$ 5,976.93

PLANNED EXPENDITURES

Description	Estimated Expenses
a. <u>NHS Induction (paper, stamps, etc.)</u>	\$ <u>500.-</u>
b. <u>Service Projects</u>	\$ <u>500.-</u>
c. <u>Banquet (food, drink, table coverings, silverware, etc)</u>	\$ <u>900.-</u>
d. <u>Stoles</u>	\$ <u>500.-</u>
e. _____	\$ _____
f. _____	\$ _____
g. _____	\$ _____
h. _____	\$ _____
i. _____	\$ _____
j. _____	\$ _____
k. _____	\$ _____
l. _____	\$ _____

Total Estimated Expenditures
Anticipated End-of-Year Balance

\$ 2,400
\$ _____

Advisor C. Tenney
Principal [Signature]
Superintendent [Signature]
Treasurer [Signature]

Date 10/6/2020
Date 07 OCT 20
Date _____
Date _____

**FIELD LOCAL SCHOOL DISTRICT
ACTIVITY ACCOUNT PURPOSE & BUDGET STATEMENT
SCHOOL YEAR 2020-21**

DIRECTIONS: This form must be filed with the Treasurer's Office on or before Wed., Oct 7, 2020. The receipts and expenditure estimates may be revised as plans change. If you submit a revised form, print **REVISION** on the top. You may not make school commitments for fund raisers or expenditures unless they are included on this form.

Activity Group Name TI: Teen Institute School Building FHS

Purpose of Organization educate about the harm + dangers of
drugs + alcohol.

PLANNED FUND RAISERS/INCOME

Description	Estimated Revenue
a. <u>none</u>	\$ _____
b. _____	\$ _____
c. _____	\$ _____
d. _____	\$ _____
e. _____	\$ _____
f. _____	\$ _____
g. _____	\$ _____
h. _____	\$ _____
i. _____	\$ _____
Total Revenue	\$ _____
Beginning Balance (July 1)	\$ _____
Total Revenue + Beginning Balance	\$ <u>4009.81</u>

PLANNED EXPENDITURES

Description	Estimated Expenses
a. <u>none</u>	\$ _____
b. _____	\$ _____
c. _____	\$ _____
d. _____	\$ _____
e. _____	\$ _____
f. _____	\$ _____
g. _____	\$ _____
h. _____	\$ _____
i. _____	\$ _____
j. _____	\$ _____
k. _____	\$ _____
l. _____	\$ _____
Total Estimated Expenditures	\$ _____
Anticipated End-of-Year Balance	\$ <u>4009.81</u>

Advisor Heather Newcomer
Principal WIK Glatfelter
Superintendent [Signature]
Treasurer [Signature]

Date 10/6/2020
Date 07 OCT 2020
Date _____
Date _____

Senior Class of 2021
200-9261

FIELD LOCAL SCHOOLS
ACTIVITY ACCOUNT PURPOSE AND BUDGET
FOR SCHOOL YEAR 2020/2021

DIRECTIONS: This form must be filed with the Treasurer's Office on or before May 15 of each year. The receipts and expenditure estimates may be revised as plans change. If you submit a revised form, print **REVISION** on the top. You may not make school commitments for fund raisers or expenditures unless they are included here.

School: Field High School Name of Activity Senior Class

Definition and Description of Group Class of 2021

Purpose and Goals of Group Plan and organize activities for the Senior Class, plan, organize and produce the graduation ceremony for Field High School.

PLANNED FUND RAISERS INCOME

Description	Estimated Revenue
a. Graduation Fees \$50 dollars each - approx 150 students	\$ 7500.00
b. Senior T-shirt - 100 shirts \$5.00 per shirt	\$ 600.00
c. Senior Video 50 @ \$10	\$ 600.00
d. Admissions	\$ 1000.00
e.	\$
f.	\$
g.	\$
Total Revenue	\$ 9700.00
Beginning Balance (July 1)	\$ 2000.00
Total Revenue + Beg. Balance	\$ 11700.00

PLANNED EXPENDITURES

Description	Estimated Expenses
a. Senior Picnic - \$600	\$ 600.00
b. Postage	\$ 300.00
c. Senior T-shirt	\$ 100.00
d. E.J. Thomas Hall	\$ 5000.00
e. Akron / Canton Stage Labor (E.J. Thomas prod crew)	\$ 1400.00
f. Window Box Florist - flowers for graduation	\$ 300.00
g. Four Seasons	\$ 300.00
h. AA Blueprint	\$ 500.00
i.	\$
j. Graduation Expenses - Diplomas, covers & misc.	\$ 3000.00
k. Field Trips/Gifts	\$ 200.00
Total estimated Expenditures	\$ 11700.00
Anticipated End-of-Year Balance	\$ 0.00

Advisors George W. Wetzel & Ashley Mauger
Principal [Signature]
Superintendent [Signature]
Treasurer [Signature]

Date 10/7/2021

Date 87 OCT 18 30

Date _____

Date _____

**FIELD LOCAL SCHOOL DISTRICT
ACTIVITY ACCOUNT PURPOSE & BUDGET STATEMENT
SCHOOL YEAR 2020-21**

DIRECTIONS: This form must be filed with the Treasurer's Office on or before Wed., Oct 7, 2020. The receipts and expenditure estimates may be revised as plans change. If you submit a revised form, print **REVISION** on the top. You may not make school commitments for fund raisers or expenditures unless they are included on this form.

Activity Group Name Junior Class 2022 School Building Field High School
Purpose of Organization To raise money funds for prom and plan prom

PLANNED FUND RAISERS/INCOME

Description	Estimated Revenue
a. <u>Pepperoni Rolls</u>	\$ <u>2,000</u>
b. <u>Chippotle</u>	\$ <u>800</u>
c. <u>Hot Day / Sip and Sigh Day</u>	\$ <u>400</u>
d. <u>Ticket Sales</u>	\$ <u>200</u>
e. _____	\$ <u>10,500</u>
f. _____	\$ _____
g. _____	\$ _____
h. _____	\$ _____
i. _____	\$ _____
Total Revenue	\$ <u>13,900.00</u>
Beginning Balance (July 1)	\$ <u>1,336.71</u>
Total Revenue + Beginning Balance	\$ <u>15,236.71</u>

PLANNED EXPENDITURES

Description	Estimated Expenses
a. <u>food</u>	\$ <u>10,000</u>
b. <u>decorations</u>	\$ <u>1,000</u>
c. <u>t-shirts</u>	\$ <u>2,500</u>
d. <u>card needs</u>	\$ <u>400</u>
e. <u>gift bags</u>	\$ <u>100</u>
f. <u>security</u>	\$ <u>200</u>
g. <u>dj</u>	\$ <u>1,036.71</u>
h. _____	\$ _____
i. _____	\$ _____
j. _____	\$ _____
k. _____	\$ _____
l. _____	\$ _____
Total Estimated Expenditures	\$ <u>15,236.71</u>
Anticipated End-of-Year Balance	\$ <u>0.00</u>

Advisor [Signature]
Principal [Signature]
Superintendent [Signature]
Treasurer [Signature]

Date 10/7/20
Date 07 OCT 20
Date _____
Date _____

**FIELD LOCAL SCHOOL DISTRICT
ACTIVITY ACCOUNT PURPOSE & BUDGET STATEMENT
SCHOOL YEAR 2020-21**

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Activity Group Name Sophomore Class School Building High School
Purpose of Organization to raise money for prom

PLANNED FUND RAISERS/INCOME

Description	Estimated Revenue
a. <u>lanterns</u>	\$ <u>100.00</u>
b. <u>pan day</u>	\$ <u>500.00</u>
c. _____	\$ _____
d. _____	\$ _____
e. _____	\$ _____
f. _____	\$ _____
g. _____	\$ _____
h. _____	\$ _____
i. _____	\$ _____
Total Revenue	\$ <u>600.00</u>
Beginning Balance (July 1)	\$ <u>630.41</u>
Total Revenue + Beginning Balance	\$ <u>1230.41</u>

PLANNED EXPENDITURES

Description	Estimated Expenses
a. <u>Post for Prom</u>	\$ <u>2,000.00</u>
b. _____	\$ _____
c. _____	\$ _____
d. _____	\$ _____
e. _____	\$ _____
f. _____	\$ _____
g. _____	\$ _____
h. _____	\$ _____
i. _____	\$ _____
j. _____	\$ _____
k. _____	\$ _____
l. _____	\$ _____
Total Estimated Expenditures	\$ <u>2,000.00</u>
Anticipated End-of-Year Balance	\$ <u>1</u>

Advisor B. Schuck
Principal MR. Belogly
Superintendent [Signature]
Treasurer [Signature]

Date _____
Date 07 OCT 20
Date _____
Date _____

**FIELD LOCAL SCHOOL DISTRICT
ACTIVITY ACCOUNT PURPOSE & BUDGET STATEMENT
SCHOOL YEAR 2020-21**

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Activity Group Name Freshman Class School Building Field High School
Purpose of Organization Promote community activities & fund-raise for their prom.

PLANNED FUND RAISERS/INCOME

Description	Estimated Revenue
a. <u>matchomatics</u>	\$ <u>300.00</u>
b. _____	\$ _____
c. _____	\$ _____
d. <u>Other fundraisers are</u>	\$ _____
e. <u>dependent on covid-19</u>	\$ _____
f. <u>and school status</u>	\$ _____
g. _____	\$ _____
h. _____	\$ _____
i. _____	\$ _____
Total Revenue	\$ <u>300.00</u>
Beginning Balance (July 1)	\$ <u>-0-</u>
Total Revenue + Beginning Balance	\$ <u>300.00</u>

PLANNED EXPENDITURES

Description	Estimated Expenses
a. _____	\$ _____
b. _____	\$ _____
c. _____	\$ _____
d. _____	\$ _____
e. _____	\$ _____
f. _____	\$ _____
g. _____	\$ _____
h. _____	\$ _____
i. _____	\$ _____
j. _____	\$ _____
k. _____	\$ _____
l. _____	\$ _____
Total Estimated Expenditures	\$ _____
Anticipated End-of-Year Balance	\$ _____

Advisor [Signature]
Principal [Signature]
Superintendent [Signature]
Treasurer [Signature]

Date 10/7/20
Date 8 OCT 20
Date _____
Date _____

**FIELD LOCAL SCHOOL DISTRICT
ACTIVITY ACCOUNT PURPOSE & BUDGET STATEMENT
SCHOOL YEAR 2020-21**

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Activity Group Name Yearbook School Building H.S.

Purpose of Organization To produce the annual yearbook

PLANNED FUND RAISERS/INCOME

	Description	Amount
a.	Ad Sales	
b.	BOOK SALES	
c.		
d.		
e.		
f.		
g.		
h.		
i.		

[illegible]

PLANNED EXPENDITURES

Description	
a.	Yearbook Printing Shipping Supplies
b.	
c.	
d.	
e.	
f.	
g.	
h.	
i.	
j.	
k.	
l.	

[illegible]

Total Estimated Expenditures
Anticipated End-of-Year Balance

Advisor C. Burke

Date 10/7/20

Principal 11/10/2024

Date 17 Oct 20

Superintendent

Date _____

Treasurer 

Date _____